

Minutes of P.T.A. Meeting - 16.11.2011
Held at Spode Cottage at 7.30pm

Present:

Claire Smith, Jo Millett, Katie Bartram, Sarah Meddings, Vicky Foster-Hornsby, Elaine Brookes, Fiona Stephenson, Cathy Plover, Ruth Housley.

Apologies:

Abi Smith, Sam Wakefield, Anna Kavanagh, Julia Crowe, Carrie Williams.

Due to the absence of Tessa Hopcott and Abi Smith, Ruth Housley agreed to act as Chairperson for the meeting.

Ruth Housley opened the meeting and thanked everyone for coming.

There were no issues arising from last meeting.

Future Events:

Christmas Cards

The designs have been collected. Proofs and order forms will be going out early next week.

'Breakfast with Santa'

- Job list was completed
- Ticket prices are to remain same as last year
- External Stall prices are to remain the same
- Cafe Ceramica confirmed prices to remain the same
- Letters to be sent out to parents as soon as possible

Race Night

After discussions on various ideas, it was decided that a 'Race Evening' would be held. This will take place on Friday 3rd February 2012.

Ladies Night

The date agreed for this event is Friday 27th April 2012.

Financial Matters:

The total combined amount for all accounts, to date, is £5510.00. Fiona Stephenson is to arrange new signatory's for accounts with bank.

Future Purchases:

Due to the ongoing project of purchasing the second phase of laptops, no requests were made.

Any other Business:

Vicky Foster-Hornsby passed around a mock-up newsletter that she had designed for distributing to parents each new term. This will include information on past events, monies raised, up-coming events and details of future target purchases. It will also give parents the opportunity to provide feedback and ideas that they may have.

Discussions took place on the current recycle ink cartridge scheme. Vicky Foster-Hornsby has taken over the running of this from Anna Kavanagh and is currently sorting through the types of cartridges that are accepted by the company. An easily accessible drop off point for parents is needed and following discussions it was decided that a container could be placed on an area of the playground.

Date for next meeting:

The next meeting will be held on Wednesday 11th January 2012 at 7.30pm in Spode Cottage.