

Minutes of P.T.F.A. Meeting - 13.06.11
Held at Spode Cottage at 7.30pm

Present:

Katie Powis, Jo Millett, Sam Wakefield, Sarah Meddings, Abi Smith, Elaine Brookes, Tracey Davis, Jim Epps, Ruth Housley, Cathy Plover, Sue Thompson, Tessa Hopcott, Gaynor Hart, Claire Smith.

Apologies:

Anna Kavanagh, Ruth Curley.

Tessa Hopcott opened the meeting, thanked everyone for coming and welcomed the new members.

There were no issues arising from the last meeting.

Future Events:

Summer Fayre - Saturday 2nd July

The stall list was amended and completed as necessary, the following items were made and confirmed:

- The bar licence has been obtained.
- The Ice Cream Van has been booked.
- Mavesyn Ridware Nursery will donate plants.
- Katie Powis is to arrange transport to collect plants.
- DJ has been booked.
- Fiona Stephenson will distribute posters to local businesses.
- Claire Smith will send out letters for book and cake donations the week before the event.
- The staff are in the process of organising the 'Guess the Baby' competition.
- Claire Smith will check PTFA cupboard for lucky dip prizes.
- Sue Thompson, Ruth Housley and Cathy Plover will ticket tombola prizes in school.
- Claire Smith will speak to Jane Bould with regard to Lichfield Trampoline Club attending the event.

Financial Matters:

Total amount in accounts, at present, is £3020.63

Future Purchases:

Due to the project of purchasing phase two of the laptops no further requests were made at this time.

Any other business:

The recent 'Bags2School' collection raised £80.00

Date of next meeting:

The next meeting will be held on Wednesday 14th September at 7.30pm at Spode Cottage.