

## **Minutes of P.T.F.A. Meeting - 03.11.10**

### **Held at Spode Cottage at 7.30pm**

#### **Present:**

Sue Thompson, Ruth Housley, Cathy Plover, Katie Powis, Jo Millett, Sarah Meddings, Sam Wakefield, Phil Sharples, Abi Smith, Roger Horsnby, Tessa Hopcott, Claire Smith, Julia Crowe.

#### **Apologies:**

Jo Cowcher, Ruth Curley, John Nicholls, Fiona Stephenson.

Tessa Hopcott opened the meeting and thanked everyone for coming.

There were no issues arising from last meeting.

#### **Future Events:**

##### **Halloween Disco - 12th November 7pm-10pm**

Jo Millet confirmed that all tickets have been sold for the event. All other arrangements have been finalised and job list has been completed.

##### **Breakfast with Santa - 5th December 10am-12.30pm**

The following points were raised and discussed:

- The job list was passed around for completion.
- Sue Thompson will speak to Jo Cowcher with regard to ordering selection boxes.
- Jo Millett will check requirements of entertainment licence for the event.
- Jo Millett will approach John Nicholls with regard to providing entertainment at the event.
- The possibility of providing a stall for the children to send a 'letter to Santa' was discussed but it was felt that, although a lovely idea, it would provide alot of extra work and organisation.
- It was decided that the addition of a 'Pocket Money Stall' would be a good idea and will be introduced this year.
- Claire Smith will send out a letter requesting donations for books, children's dvds, and console games for selling on a stall at the event.
- Claire Smith will send e-mail closer to the event requesting donations for the children's breakfasts.
- The school will be open, ready to set up, from 9am on the day.

#### **Quiz Night:**

Possible dates suggested were: Friday 21st January or Friday 28th January, Jo Millett will discuss the most convenient date with John Nicholls.

**Future Purchases:**

Due to the ongoing commitment to purchase laptops for the school no further purchase requests were made.

**Financial Matters:**

Information on the current balances were not available at this time.

Roger Hornsby enquired as to whether the money could possibly gain any further interest by moving accounts. As this had been looked into by Ruth Curley sometime ago it was felt that the current banking arrangements were the most suitable.

**Any Other Business:**

On behalf of Fiona Stephenson, Abi Smith put forward the idea of photograph's of all Committee members being displayed on the P.T.F.A. Notice-board. All members agreed with this and further arrangements will be made.

The charity Newlife BDF had contacted the school with regard to holding a stall at future events with all proceeds going to Newlife BDF, all members agreed that this would be a good idea and Claire Smith will contact Newlife to invite them to attend 'Breakfast with Santa'.

**Date for Next Meeting:**

The next meeting will take place on Wednesday 12th January 2011 at 7.30pm at Spode Cottage.