

Minutes of P.T.F.A. Meeting – 03.06.09

Held at the Olde Peculiar at 7.30pm

Present:

Tessa Hopcott, John Nicholls, Katie Powis, Jo Millett, Jo Cowcher, John Slater, Rachel Slater, Ruth Housley, Cathy Plover, Sue Thompson, Jacqui Smith, Claire Smith, Carrie Williams.

Apologies:

Anna Kavanagh, Helen Elson, Mags Tripp, Julia Crowe, Sue Clift, Laura Parker.

Tessa Hopcott opened the meeting and thanked everyone for coming.

There were no issues arising from last meeting.

Future Events:

Summer Fair – 04.07.09

The start time has been brought forward to 12pm with the finishing time to remain the same at 3pm. The stall/job list was discussed and circulated for completion amongst the present members, as vacancies remain on the stall list Mrs Millett is going to approach possible volunteers within the school and playground.

The following points were made:

- More companies will be approached with regard to providing a bouncy castle at the event. Ruth Housley will contact Mobile Leisure and Claire Smith will contact various other companies.
- The penalty shoot-out will be replaced this year by 'tennis target' to incorporate the Wimbledon theme.
- Mrs Millett will speak to Class 2 parent with regard to the pony rides.
- Corrine O'Donnell will speak to Alison Travis regarding the 'Hook-a-Duck' game.
- Corrine O'Donnell will approach Sharon regarding the possibility of including the 'Pick-a-Pot' stall which has been popular in previous years.
- Cathy Plover and Ruth Housley will purchase and sort prizes for the lucky dip bins.
- Class competitions are to go ahead, the entrance fee will be 20p. Mrs Millett and Mrs Powis will arrange with teaching staff.
- Tessa Hopcott will approach Ray Guthrie with regard to judging the competition entries.
- Corrine O'Donnell will purchase any required items from the cash and carry, a list of these items will be sorted by Tessa Hopcott and Claire Smith.
- Claire Smith will send out letters to parents regarding external stalls, and cake donations.
- Claire Smith will arrange for posters to be printed.
- Sundance have confirmed and will perform at 2pm.
- Karate Club is still to confirm as to whether they can perform.
- Mr Nicholls has booked various musical acts to perform at the event.
- The bar licence has been obtained.

Future Purchases:

No future purchases requested at this time.

Financial Matters:

No details were available on current funds in the accounts.

Any other Business:

- A delivery of bags from 'Bags2School' have been received in the school with the collection date of 22nd June, it was agreed that this date was too close to the Summer Fair - Claire Smith is to phone and re-arrange a collection for mid September.
- Ventura Photography in Lichfield has contacted Claire Smith with a scheme that they are currently running to help local schools raise extra money. They will provide questionnaires which are to be placed in the children's school bags and for each completed questionnaire they will donate £3.00, this will also give several families the chance to win a photo shoot. All present members were in favour of this but thought that it should be arranged for when the school re-opens in September. Claire will contact Ventura to arrange.
- Friary Shoes in Lichfield also contacted Claire Smith showing an interest in helping the school raise money, suggestions of colouring competitions or a donation for the raffle were made with the prize being a new pair of school shoes, it was decided that a raffle prize would be the best idea and in return the school would distribute advertising flyers in the children's school bags.
- Anna Kavanagh has volunteered to speak to the new parents at the Reception Induction Evening.

Date of next meeting:

The next meeting will be held on Wednesday 16th September 2009 at The Olde Peculiar.