

## Minutes of P.T.F.A. A.G.M – 14<sup>th</sup> October 2009

### Held at the Olde Peculiar at 7.30pm

#### Present:

Claire Smith, Jo Millett, Katie Powis, Sarah Meddings, Sue Clift, Rachel Slater, Katharine Hewitt, Jo Cowcher, Ruth Housley, Sue Thompson, Julia Crowe, Tessa Hopcott, Mags Tripp, Ruth Curley.

#### Apologies:

Cathy Plover, Jacqui Smith, Helen Elson, John Nicholls, Anna Kavanagh, Carrie Williams.

Tessa Hopcott opened the meeting and thanked everyone for coming.

There were no issues arising from the last meeting.

#### Chairpersons Report for 2008/2009

Tessa Hopcott summarised this year as being a very successful year that she felt proud to have taken part in. The P.F.T.A. as a whole worked hard and were thanked for their time, contribution and support. Tessa listed the events that had taken place throughout the year and the amounts raised by each event. A staggering amount has been raised this year, with the main fundraising aim, an outdoor classroom, being purchased with monies raised, and contributions were also made towards pantomime productions. Tessa then went on to thank the outside companies which offer their help to the P.T.F.A each and every year, namely, Londis, N. J. Coles Butchers and The Olde Peculiar. Tessa ended the report with the look to raising more money in the up-coming year to enable the school to purchase bike shelters, establish a multi-sensory garden and for the P.T.F.A. to purchase pop-up gazebos for use at future events.

#### Treasurers Report for 2008/2009

Copies of the Treasurers Report for the year ending 14<sup>th</sup> October 2009 were passed around for members to peruse. Ruth Curley summarised the year as being very successful with the majority of event takings being increased on last years figures. The actual total figure raised from events this year was £7802.31 with other incomes, i.e. Bags2School, and second-hand uniform sale raising an extra £412.50. The current combined total for all accounts is £4597.60.

At this point in the meeting all presently appointed officers stood down from their positions.

#### Election of Officers

The following elections were made:

Joint Chairperson: **Tessa Hopcott & Jo Cowcher** - proposed by Claire Smith, seconded by Claire Gartshore.

Vice-Chair: **Mags Tripp** - proposed by Claire Smith, seconded by Jo Cowcher.

Secretary - **Claire Smith** - proposed by Mags Tripp, seconded by Jo Cowcher.

Treasurer - **Ruth Curley** - proposed by Tessa Hopcott, seconded by Claire Smith.

Publicity Officer - **Helen Elson** - proposed by Jo Millet, seconded by Claire Smith.

## **Future Events**

### **Halloween Disco - Friday 23rd October**

The job sheet was completed and the number of tickets sold to date is 142. Mags Tripp confirmed the DJ had been booked. Jo Millett informed that the playground would be available for use as a car park for the event. It was decided that the main entrance would still be used and that the top doors onto the playground would be locked and the area outside the toilets would be used for the games. The bar and pop/crisp stall would be situated outside the hall/out of hours kitchen area in order to prohibit the children going into the key-stage 2 area. Mags Tripp and Jo Cowcher will sort prizes for competitions from P.T.F.A. cupboard. The school will be open for setting up from 6pm.

### **Breakfast with Santa - Sunday 6th December - 10am -12.30pm**

Ruth Curley will approach Mr Barlow with regard to being Santa again this year. Claire Smith is to contact Cafe Ceramica. Tessa Hopcott is to purchase new games for the event. It was agreed that the idea mentioned after last years event of Santa being seated on a raised area would be carried out this year. It was decided that the number of non-uniform days would be reduced to two as follows:

- Friday 6th November - Children's Tombola
- Friday 27th November - Christmas Stall (Key-stage 1)
  - Bottles (Key-stage 2)

Further arrangements will be discussed at the next meeting.

## **Future Purchases**

Jo Millett has looked into the prices of the bike shelters and the prices range from £4000.00 upwards, this purchase is to be put on hold at present. The grant from RBS for the multi-sensory garden was successful and Jo Millett asked for money to be put forward to help purchase extra items that would be implemented in the garden. A pantomime has been booked for January, Jo Millett asked for some funding towards this. All present members were in agreement of funding for these requests.

## **Any other Business**

Claire Smith obtained prices for the Christmas card idea mentioned at the previous meeting. The prices ranged from £2.50 per pack of 10 (for the minimum amount ordered) to £1.50 per pack of 10 (for the maximum amount ordered). It was felt that these were reasonable prices and that the cards could be sold for a profit. Letters will be sent out to parents with regard to this during the first week back after half term. The children will design their cards within school after half term.

The suggestion of taking photographs of the children in costume before the Christmas performances took place this year was put forward, this would be an extra money raiser and would enable parents to purchase a souvenir. Further discussions on this idea to take place at the next meeting.

## **Date for next meeting**

The next meeting will be held on Wednesday 4th November at 7.30pm at The Olde Peculiar.